

Introducing.....

The Wake Tech **KEY ACCOUNT**



What is a Key Account?

The *Wake Tech Key Account* is a unique, secure, individual login ID that will give you access to personal, departmental, and College files from any internet-connected computer in the world. Your one single user ID and strong password will give you access to computer network resources, GroupWise Electronic Mail, printing and copying services, Datatel's Colleague software, and other electronic services on campus.

How does the Key Account Work?

Your user ID, password, and directory information are securely stored in Wake Tech's new *Directory Server*. When you change your password here, you change it for all of the other Wake Tech services you enjoy, including Colleague, GroupWise, and more. Eventually, your ID will allow access to most Wake Tech services, including file storage, printing, email, and most administrative information systems. Because this one password is the key to a lot of sensitive data, you will be required to change your password every 30 days and use a mix of upper/lower case letters and numbers.

Tell Me More About File Storage...

Each Wake Tech employee will have a quota of 100 MB of storage. You will have a new drive letter on your Wake Tech computer which you can use to save your files to a secure storage location on the Wake Tech network. In addition to your own private files, you will also have access to collaborative shared file space for your department and/or division.

When Will I Get It?

Phase I of this process is a move away from group Novell login IDs to individual Windows Network logon IDs. ITS will start upgrading campus computers in a project that will last from Monday, February 27th through the end of September.

**Services Planned to be
 Accessible from the Key
 Account**

- ❖ Personal File Storage
- ❖ Departmental File Storage
- ❖ GroupWise Electronic Mail
- ❖ Datatel's Colleague System
- ❖ Future Administrative Portal
- ❖ Future Printing and Copying
- ❖ Future Web-Based Services

The schedule for Phase I, **which is subject to change**, is:

Building.....	Date
PLM Building/AHSS:.....	02/27/06
Child Care:.....	03/06/06
Ready Hall:.....	03/13/06
Technical Education:.....	03/20/06
Library Education:.....	03/27/06
Student Services:.....	04/03/06
PLM Building/CIS & Math:.....	04/10/06

Building.....	Date
Holding Hall:.....	04/24/06
SPDC:.....	05/15/06
HEP:.....	05/16/06
ENCPTC:.....	05/17/06
Western Wake Campus:.....	06/01/06
Health Sciences Campus:.....	07/01/06
Adult Education Center:.....	09/01/06

What Will ITS Do to My Computer?

The changes to your Wake Tech Computer will include the following additions and changes to your software and your configuration:

- | | |
|--|---|
| ❖ Update the Windows operating System | ❖ Configure the Microsoft Windows client |
| ❖ Migrate use to private IP network | ❖ Update GroupWise client to version 7 |
| ❖ Assign a 1-year lease to the DHCP IP address | ❖ Update Microsoft Office to version 2003 |
| ❖ Convert hard drive from FAT32 to NTFS volume | ❖ Update McAfee suite to version 8 |
| ❖ Create unique Network Computer Name | ❖ Update WinZip to version 9 |
| ❖ Remove the Novell client and ZenWorks | ❖ Update or add the latest Datatel client |

In Phase II of this project, your GroupWise e-mail account will be tied to the Key Account. In Phase III of this project, your Colleague ID will be tied to the Key Account. Phase IV will make file storage available over the web. For more information, please contact the Wake Tech Helpdesk at 662-HELP.